

KANSAS DIETETIC ASSOCIATION FOUNDATION

OPERATIONS MANUAL

SEPTEMBER 2009

KANSAS DIETETIC ASSOCIATION FOUNDATION

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KANSAS DIETETIC ASSOCIATION FOUNDATION

CATEGORY: KDAF Awards Policy
NUMBER: A-1
SUBJECT: Awards

KDAF supports three awards for outstanding practitioners; Recognized Young Dietitian of the Year, Distinguished Dietitian of the Year, and Emerging Dietetic Leader. These awards are awarded to qualified recipients by the KDA Awards Committee with approval from KDAF. (See Awards policies in the KDA Policy and Procedure Manual) KDAF recognizes 50-year members for their service to the profession.

Funding for awards comes from KDAF operating fund.

ORIGINAL DATE: 9-2009

KANSAS DIETETIC ASSOCIATION FOUNDATION

CATEGORY: KDAF Awards Policy
NUMBER: A-2
SUBJECT: Scholarships

KDAF supports two on-going scholarships, McCollum and Vaden. Scholarships are awarded to qualified recipients by the KDA Awards Committee with approval from KDAF. (See Awards policies in the KDA Policy and Procedure Manual) The amount of money provided by these two scholarships is determined annually based upon KDAF financial resources available.

KDAF will administer designated scholarships from temporarily restricted gifts. Examples of scholarships from temporarily restricted gifts include scholarships to help fund student attendance at FNCE and scholarships designated from memorial gifts. These designated scholarships will end when the funds in the temporarily restricted gift are depleted.

Funding for scholarships may come from KDAF operating fund, temporarily restricted gifts and endowment investment income.

ORIGINAL DATE: 9/2009

KANSAS DIETETIC ASSOCIATION FOUNDATION

CATEGORY: KDAF Financial Policy
NUMBER: F-1
SUBJECT: Donations

There are three types of donations to KDAF that can be made to the Foundation.

Unrestricted gifts

Unrestricted gifts are those funds that the KDAF may use any way it chooses to support the mission of the Foundation. Unrestricted gifts are deposited into the operating fund for KDAF.

Temporarily restricted gifts

Temporarily restricted gifts are those funds that are not perpetual in duration and are intended to be totally expended for a specific purpose over some period of time.

Temporarily restricted gifts are funded entirely by designated donations and not the operating or endowment investment funds of KDAF.

Endowments or permanently restricted gifts

See policy on endowment funds, F-2

ORIGINAL DATE: 9-2009

KANSAS DIETETIC ASSOCIATION FOUNDATION

CATEGORY: KDAF Financial Policy
NUMBER: F-2
SUBJECT: Endowments

Endowments or permanently restricted gifts are funds for which the principle may not be expended. Only the interest generated from the principle in the of interest or investment income is available for release. The minimum to establish a named endowment or permanently restricted fund is \$10,000. Funds that fail to maintain \$10,000 minimum balance during a reasonable period of time may be reclassified as a temporarily restricted fund in which both principle and available balances may be expended.

KDAF maintains an endowment fund for the purpose of funding scholarships from the interest or investment income earned.

ORIGINAL DATE: 9-2009

KANSAS DIETETIC ASSOCIATION FOUNDATION

CATEGORY: KDAF Financial Policy
NUMBER: F-3
SUBJECT: Fundraising and Expenditure of Funds

The operations of the Foundation may be funded from the following sources.

- KDA fundraising efforts such as silent auction in the amount provided to the Foundation by the KDA board;
- Donations in the form of an unrestricted gifts, temporarily restricted gifts and permanently restricted endowment gifts;
- Proceeds after cost from KDAF sponsored educational events
- Other fundraising efforts determined by the KDAF board of directors;
- Donations from KDA as approved by the KDA Board.

Expenditure of Foundation operating funds supports the KDAF mission of education and research to benefit of the public and dietetic practitioners. KDAF funds may be used for the following endeavors:

- Permanent student scholarships, McCollum and Vaden;
- Temporary scholarships as designated by the donor;
- Awards to practitioners recognizing their outstanding contributions to the Association and profession;
- Student educational opportunities and seminars;
- Public education opportunities.

ORIGINAL DATE: 9-2009

